

Date	Name	Net	VAT	Total
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**Minutes of Eagle & Swinethorpe Parish Council meeting held on Tuesday 4 May 2021 at 7.45pm.**

**The meeting was held on Zoom due to COVID19 restrictions.**

Present Cllr Jane Wallis (Vice Chair), Cllr Campbell, Cllr Parkes, Cllr Chennells, Cllr Fulton-Sutton.

Rachel Popplewell – Clerk

One member of public.

Agenda Items

1. Welcome and Apologies.  
Cllr Wallis Chaired the meeting.  
Apologies were received from Cllr Bottom, Cllr Warnock & Cllr Jackson.  
It was **Resolved** to accept the apologies and reason for absence – All agreed.
  
2. To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interest and requests for dispensations.  
None received.
  
3. To Resolve to fill by Co-option the Parish Councillor Vacancy.  
Ms Olivia Browns letter of interest had been forwarded to the Parish Councillors prior to the meeting.  
Cllr Wallis proposed to co-opt Ms Brown on to the Parish Council, Seconded by Cllr Campbell. A majority vote in favour of the co-option was received.  
Ms Brown then signed her Acceptance of Office form; she could then participate in the meeting.  
The Chair welcomed Cllr Brown to the Parish Council & the meeting.  
Cllr Brown was asked to forward her Declaration of Interests form with 28days to the Clerk.  
Action Cllr Brown.
  
4. Notes of the Parish Council Meeting held on Tuesday 30 March 2021 to be approved as minutes.  
It was **Resolved** to approve the notes as minutes and a true record – All Agreed via online show of hands.
  
5. Clerks Update & Correspondence.  
The Clerk confirmed that she had advertised the Litter Picker vacancy, 1 application had been received. The speed signs have been ordered they should arrive within the next two weeks.
  
6. To authorise the signing of orders for payment, note bank balances & any monies received (list previously circulated).  
The councillors considered the list previously circulated. It was **Resolved** to approve the following orders for payment – All Agreed. Proposed by Cllr Wallis seconded by Cllr Fulton-Sutton.  
Cllr Chennells offered to approve the online payments. Action MC.

20.04.2021	HMRC	£50.60		£50.60
20.04.2021	Ink	£36.98		£36.98
20.04.2021	Opus Energy	£8.23	£0.41	£8.64
20.04.2021	Fasthosts	£1.00	£0.20	£1.20
20.04.2021	YU Energy (direct debit	£131.29	£6.56	£137.85
20.04.2021	YU energy (Direct Debit)	£14.78	£0.74	£15.52
20.04.2021	Continental Landscapes	£151.44	£30.29	£181.73
20.04.2021	Best4Pests	£140.00		£140.00
20.04.2021	Salaries	£313.41		£313.41
20.04.2021	Signs Express	£50.15	£10.03	£60.18
04.05.2021	Top Marks Property	£1480.00		£1480.00
04.05.2021	Opus Energy	£12.00	£0.60	£12.60
04.05.2021	YU energy (Direct Debit)	£14.10	£0.70	£14.80
04.05.2021	YU Energy (Direct Debit)	£114.75	£5.74	£120.49
	TOTAL	£2518.73	£55.27	£2574.00

Parish Council 31.03.2020 - £2872.26

31.03.2021 - £1951.42

Playing Field 31.03.2020 - £274.18

31.03.2021 - £182.43

Savings £22059.72

7. To Consider, Approve and Sign the Annual Governance Statements 2020/2021.  
It was **Resolved** to answer all the Annual Governance Statements with a positive outcome, All Agreed – Signed by the Chairman & Clerk.
8. To Approve & Sign the Accounting Statements 2020/2021.  
It was **Resolved** to approve the Accounting Statements, All Agreed – Signed by the Chairman & Clerk
9. To review the budget as at year end 31.03.2021 & approve the annual bank reconciliation.  
The Clerk made comment that the Parish Council was at 106% of budget at the year end. It was **Resolved** to approve the bank reconciliation as at 31.03.2021 – All Agreed.
10. Playing Field Update.
  - a. WiFi Costs – additional information was required from the CCTV installers regarding costs to install WiFi at the playing field. Action JW.
11. Neighbourhood Plan Update.  
Deferred to the next meeting.
12. Update regarding the installation of the new speed signs.  
The clerk made comment that 3 new poles had been installed, the 4<sup>th</sup> location was still to be decided. Cllr Parkes is meeting with Lincolnshire Road Safety Partnership on 05.05.2021 to consider a potential location along Eagle Moor.
13. Website Update.
  - a. The Clerk and Cllr Parkes had undertaken the training for the website. The website was nearly UpToDate, it just needed the policies to be added.

b. The Clerk requested that a laptop riser, wireless keyboard and mouse be purchased. Under health & safety the screen should be at eyeline to prevent neck strain, this had been highlighted in the training.

It was **Resolved** to approve the request – All agreed. Action Clerk.

14. Litter Picker Vacancy

The Clerk made comment that one application had been received for the job.

The Clerk was asked to arrange an interview for 8/9 May 2021. Action Clerk.

15. Items for the next agenda.

Village Hall

16. Date and time of the next meeting

**Tuesday 25<sup>th</sup> May 2021 at 7.30pm**

**Annual Parish Council Meeting.**

Signed .....

Date .....

Print .....

Meeting Closed at 9pm