

Minutes of Eagle & Swinethorpe Parish Council Meeting, held on Tuesday 26th June 2018 at 7.30pm in Eagle Village Hall.

Present - Councillors Martyn Jackson - Chairman, Michael Chennells, Chris Patty, Colin Campbell & Cllr Alan Parker from 8.40pm.

Rachel Popplewell - Parish Clerk

District Councillor Peter Rothwell

1 member of the public.

Agenda Items

1. Welcome & Apologies

The Chair welcomed everyone to the meeting.

Apologies were received and accepted from Councillors Bottom, Thomas, Wallis & Warnock.

Apologies were also received from District Councillor Appleby & County Councillor Thompson

Thanks, were passed on by the Chairman to the outgoing Chair Cllr Chennells for doing an excellent Job of Chairman of the parish council over the previous 7 years.

2. To receive Declarations of Interest under the Localism Act 2011 - being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and request for dispensations.

None Received

3. Police Report

Nothing Received

4. To receive reports from the County & District Councillors

Cllr Thompson had previously sent a report giving an update on the potholes that were still an ongoing problem. Briefing sessions for the North Hykeham relief road were being held with various options and plans being discussed, Full details can be found on the following link; www.lincolnshire.gov.uk/nhrr

OBE honours had been awarded in the Queens Birthday Honours list for 2 Lincolnshire Children's services champions.

Cllr Rothwell made comment that both planning applications had now been submitted for the new rendering plant at Norton Disney.

Cllr Rothwell left the meeting at 8pm

5. Notes of the Annual General Meeting held on Tuesday 22nd May 2018 to be approved as minutes.

The council **Resolved** to approve the notes as minutes and a true record. Proposed by Cllr Patty, seconded by Cllr Campbell all agreed. Signed by the Chair.

6. Clerks Update.

To include an update regarding the North Kesteven Code of Conduct.

The clerk made comment that the 'contracts' letter that had been received from NKDC was a generic letter sent, the Parish Council don't have any contracts with NKDC - hence no need to sign it.

It was **Resolved** to adopt The North Kesteven Code of conduct, the clerk made additional comment that under the Localism Act the parish council could either adopt the NKDC code of conduct, amend the existing code or create their own. If none of these options were acceptable by default the parish council would be deemed to act within the NKDC code as it quotes the 'Nolan principals' which all councillors must adhere to.

All the GDPR Compliance checklists had been return.

The clerk had contacted The Chair of the Village Hall Management Committee regarding the installation of WiFi in the village hall - no response had been received.

The Clerk was asked to invite the Chair/representative from the committee to the next parish council meeting to discuss Action RP

Cllr Chennells had met the owner of Cathedral restaurants to discuss ways of combatting litter within the village. The outcome being that Cathedral Restaurants would supply additional signs & bins for the problem areas in the village.

The Clerk had received paperwork from land registry for the Pinfold, so that the name could be amended.

It was **resolved** to sign the paperwork - All Agreed - Signed by the Chairman.

7. To Authorise the signing of orders for payment & to note bank balances and any monies received list previously circulated.

The councillors consider the list previously circulated. It was **Resolved** to approve the following orders for payment - All Agreed. Proposed by Cllr Chennells seconded by Cllr Patty - All Agreed.

Bank Balances

Parish Council 31.05.2017 - £30,100.21

31.05.2018 - £27,767.81

Playing Field Account

31.05.2017 - £5,727.16

31.05.2018 - £5,837.03

Accounts Authorised

Date	Name	Net	VAT	Total
26.06.2018	Eagle Village Hall	£24.00		£24.00
26.06.2018	E-on	£149.10	£29.82	£178.92
26.06.2018	YU Energy - Direct Debit	£85.00	£4.25	£89.25
26.06.2018	Stationary	£51.89		£51.89
26.06.2018	Salaries	£340.08		£340.08
26.06.2018	D Lyne	£735.00	£147.00	£882.00
26.06.2018	D Lyne	£378.00	£75.60	£453.60
26.06.2018	Opus energy - Direct Debit	£4.16	£0.83	£4.99
	Total	£1767.23	£257.50	£2024.73

8. To consider the following planning application
- Erection of single storey rear extension, removal of chimney stack, insertion of new windows and doors in existing wall and conversion of garage plus minor internal alterations. Cavendish, 12 Church Lane, Eagle.

Ref - 18/0727/HOUS

The parish council had 'no comment' to make regarding the application

9. To review & adopt the risk ratings of the Risk Management Policy - previously circulated.

The policy was reviewed, with each risk being given a score. It was **Resolved** that any overall risk score rated 6 and above would be identified as a risk and would need to be addressed. To be reviewed quarterly. **Action RP**

No risks were identified as at today's date 26.06.2018.

10. To approve the review of the Laptops' security software and to update the hard drive in line with the new GDPR regulations.

It was **Resolved** to approve the update of the security; the clerk was asked to ensure that the contractor was fully compliant with the new GDPR regulations before the update was done **Action RP**

11. To review the speed survey and consider the possibility of a crossing being installed near the school.

The survey was reviewed, it didn't highlight any major concerns for the village or the need for a crossing being installed on Scarle Lane near the School. The report had highlighted that the average speed of vehicles using Scarle Lane had been reduced from 37.5mph to 29.8mph & overall the report was considered positive for the village.

Cllr Parker joined the meeting at 8.40pm

12. To complete the Pannal Parish Council CiL Survey - Sustainable Communities Act.

The survey was completed and submitted online via NALC

13. Neighbourhood Plan Update

The Clerk made comment that no further progress had been made with the plan, due to time constraints. Cllr Campbell offered to support/help Cllr Thomas with the plan after the Chair asked for additional volunteers to help. **Action CC**

14. Playing field update, to include an update regarding the boundary bordering the new development.

Clare Bower updated the parish council on the plans for the playing field, adding that the final payment to Len Kirk Ltd the contractor for the park had now been paid all the works were now complete. The committee are going to purchase a new baby swing as the current one is broken, they were advised to take the existing one down for safety reasons. **Action PF Committee**

The application to Tarmac had been revised and submitted for £12000 with a contribution of £3000 coming from the playing field committee.

Scouts were going to hold their version of 'Freagle' at the park in August, the clerk was asked to check the insurance cover was adequate **Action RP**

The next yard sale was scheduled for the 16th September.

The Chair made comment regarding the boundary at the park adding that the parish council had been approached by the developer to move the fence surrounding the play equipment, due to the matting under the equipment, being at the minimum requirement it was unable to be moved. Advising that any matters or safety concerns were to be reported to the health & safety executive or the enforcement team at the planning department at North Kesteven District Council.

The Clerk was asked to contact highways regarding the broken 30mph sign near the park. **Action RP**

15. Items for the next agenda/any other business.

Nothing

16. Date & time of next meeting

31st July 2018 at 7.30pm in Eagle Village Hall

Meeting closed at 8.55pm.

Signed

Print

Date