

Minutes of Eagle & Swinethorpe Parish Council meeting held on Wednesday 31st August 2022 at 7.30pm in Eagle Village Hall.

Present Cllr Jane Wallis – Vice Chair, Cllr Michael Chennells, Cllr Jane Fulton-Sutton & Cllr David Parkes.

Rachel Popplewell – Clerk
County Councillor Mike Thompson
1 member of the public.

Cllr Thompson made the following comments

The ‘Fixmystreet’ app had been updated -

The website content on highways faults has been increased and improved making it easy for customers to access online. They have also taken the opportunity to add content to divert faults from our website that aren't for LCC to deal with.

Fixed and closed reports have been removed from the default map. This provides a clearer view allowing precise pinpointing of faults.

Using feedback, they have worked to create a set of new messages that are more conversational in style which also keeps the customer informed about what is happening with their report.

Specific text has been added to each fault type, prompting customers to let them know key location information and details of the fault they are reporting. This will help us to respond more quickly.

Another improvement on the platform has been the addition of completed photo's when we have them available.

Agenda items.

1. Welcome & Apologies.

The Chair welcomed everyone to the meeting.

Apologies were received from Cllr Grayston, Cllr Brown, Cllr Parkin & Cllr Campbell (Chairman); it was **Resolved** to accept the apologies and reasons for absence – All agreed show of hands.

In the absence of the Chair Cllr Wallis Chaired the meeting

2. To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and requests for dispensations.

None received.

3. Notes of the Parish Council meeting held on Wednesday 27th July 2022 to be approved as minutes.

It was **Resolved** to approve the notes as minutes and a true record – All agreed.

Signed by the Chair.

4. Clerks Update & Correspondence, and to Resolve to agree any subsequent actions.

The Clerk made comment that

Network Rail would be carrying out a Station Inspection at Swinderby Station on 01.09.2022, they will remove the locked height barrier and replace afterwards (new combination padlock to be supplied by Network Rail).

The external auditors appointed by the SAAA for Smaller Authorities 5-year contract was due to be renewed, with a procurement process in place for the period 2022/23 - 2026/2027. Smaller Authorities are 'opted in' unless the smaller authority chooses to 'opts out', but they must then

find their own external auditor. After discussions it was **Resolved** to continue with the SAAA appointed External Auditor.

The new email address had been approved with email addresses to end @eagle-swinethorpe-pc.gov.uk. each address is to be prefixed with the councillors initial and then surname e.g c.campbell@eagle-swinethorpe-pc.gov.uk. They will be accessed via the fasthosts website, passwords to be issued by the administrator.

Councillors were reminded that all outstanding Declaration of Interest forms must be returned to NKDC as soon as possible.

A complaint had been received from a resident regard Eagle House Residential Care Home, the Clerk advised that any cause for complaint must first be directed at the home itself and possibly the police if there is an immediate risk of harm or abuse thereafter please contact the organisations below –

- a. Care Quality Commission – give feedback via the following link, [Give feedback on care - Care Quality Commission \(cqc.org.uk\)](https://www.cqc.org.uk)
- b. Contact Safeguarding at Lincolnshire County Council if deemed appropriate
- c. Contact NKDC to log issues regarding antisocial behaviour.

5. Finance

- a. To authorise the signing of orders for payment, note bank balances & any monies received (list previously circulated).

The Councillors considered the list previously circulated. It was **Resolved** to approve the following orders for payment – All agreed. Proposed Cllr Wallis – seconded Cllr Chennells. Cllr Wallis to approve the payments online. Action JW.

| Date | Name | Net | VAT | Total |
|------------|----------------------------|----------|---------|----------|
| 31.08.2022 | EAGLE Village Hall | £18.00 | | £18.00 |
| 31.08.2022 | YU energy (direct debit) | 117.03 | 5.85 | 122.88 |
| 31.08.2022 | YU energy (direct debit) | 20.40 | 1.02 | 21.42 |
| 31.08.2022 | Fasthosts | £2.19 | £0.44 | £2.63 |
| 31.08.2022 | Fasthosts | £109.00 | £21.80 | £130.80 |
| 31.08.2022 | R Mason Construction | £2975.00 | £595.00 | £3570.00 |
| 31.08.2022 | Eagle Village Hall | £34.00 | | £34.00 |
| 31.08.2022 | HMRC | 67.20 | | 67.20 |
| 31.08.2022 | Salaries | £466.60 | | £466.60 |
| 31.08.2022 | Cartridge Shop | £36.07 | £7.22 | £43.29 |
| 31.08.2022 | Opus Energy (direct debit) | £14.33 | £0.72 | £15.05 |
| 31.08.2022 | E-on | £252.00 | £50.40 | £302.40 |
| | | | | |
| | Total | £4111.82 | £682.45 | £4794.27 |

Bank Accounts at 31.07.2022

Current Account – £2,749.23
 Playing Field Ac - £101.58
 Savings Ac - £31,971.47

Bank Accounts at 31.07.2021

Current Account - £5,482.13
 Playing Field - £144.11
 Savings - £32,063.48

- b. To resolve to agree to purchase a Litter Grabber at a cost of £20.
After discussions it was **Resolved** to purchase the Litter Grabber. Proposed Cllr Parkes seconded Cllr Wallis. – All agreed, show of hands. Action Clerk.

6. Playing Field Update to include

- a. Gate Key Keepers – Cllr Wallis made comment that it was difficult keeping track of the keys to the playing field gate locks. It was proposed that the locks be changed to combination locks, seconded by Cllr Fulton-Sutton. It was **Resolved** to purchase 2 combination locks. Action Clerk.
- b. Improvement Works – The repairs to the park have been completed and inspected by 2 Councillors. To ensure the contract has been completed fully, it was proposed that Cllr Campbell inspect the works with the contractor, as he had the original discussions. Action CC
Cllr Wallis suggested that a policy be drawn up for future projects and how they are executed. Action Clerk.

7. To choose a location for the Commemorative Platinum Jubilee Tree

Cllr Chennells offered to donate a tree, with Cllr Fulton-Sutton offering to water the tree weekly. A Commemorative plaque was to be purchased for when the tree was planted. The suggested location was within the school grounds, Clerk to contact. Action Clerk.

8. To discuss the email regarding the recommended street lighting repairs received from E-on.

After discussions it was **Resolved** to approve the repairs to streetlights numbers 13 & 39 at a cost of £700 + VAT & £480 + VAT respectively. With the remaining works to be included in the precept for the next financial year. All agreed – show of hands. Action Clerk.

9. Items for the next agenda

Location for the Platinum Jubilee Commemorative Tree
Cllr Campbell meeting with playing field contractor
Playing Field kitchen future
Accessibility in and around the village.
Parish Council logo update.

10. Date & time of next meeting

Wednesday 28th September 2022 (7.30pm arrive, meeting starts 7.45pm)

Signed

Print

Date