



## EAGLE & SWINETHORPE PARISH COUNCIL

**TO ALL MEMBERS OF EAGLE & SWINETHORPE PARISH COUNCIL**  
Your presence is requested to attend the Annual General Meeting of Eagle & Swinethorpe Parish Council to be held on Tuesday 22 May 2018 at 7.30pm

Following the election of the Chairman & Vice Chairman there will be a public forum for 10 minutes when members of the public may ask questions or make short statements to the Council.

Mrs Rachel Popplewell  
Parish Clerk

### A G E N D A

1. To elect a Chairman for the ensuing year
2. To receive the Declaration of Acceptance of Office of Chairman of Eagle & Swinethorpe Parish Council
3. To elect a Vice Chairman for the ensuing year, and to receive the Declaration of Acceptance of Office of the Vice Chairman of Eagle & Swinethorpe Parish Council.
4. Public Forum  
To resolve to suspend the meeting for a maximum of 10 mins to allow members of the public to ask questions or make short statements to the Council.
5. Welcome & Apologies
  - a. To receive & accept apologies where a valid reason for absence have been given prior to the meeting.
6. To receive Declarations of Interest under the Localism Act 2011 - being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and requests for dispensations.
7. Police Report
8. Notes of the Parish Council Meeting held on Tuesday 24<sup>th</sup> April 2018 to be approved as minutes.
9. Clerks Update
10. NKDC achievements of 2017/2018, full list previously circulated.

11. To approve the list of meeting dates for the year 2018/2019.
12. To Review & Adopt the Following Standing orders and Policies, and to note any amendments.
  - a. Model Standing Orders 2018
  - b. Financial Regulations
  - c. Terms of Reference for the Playing Field Committee.
  - d. Complaints Procedure & Handling Method
  - e. North Kesteven District Council Code of Conduct
13. **GDPR compliance**
  - a) To adopt the Data Map
  - b) To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy
  - c) To adopt the Privacy Notices
  - d) To receive completed Security Compliance Checklists from all councillors
  - e) To note that the council is already registered as a Data Controller with the ICO
14. To review & appoint members to the Playing Field Committee
15. To authorise the signing of orders for payment & to note bank balances & any monies received.
16. To review the internal audit report - report to be read & commented by the Chair & Clerk.
17. To consider the following planning application.
  - a. Erection of a single storey front & rear extension. 22 Hilltop Close, Eagle.  
Ref 18/0544/HOUS
18. Eagle Eye Funding - Cllr Wallis
19. To consider the quote from E-on regarding replacing the old lampposts and lanterns - previously circulated.
20. Playing Field Update
21. Neighbourhood Plan update
22. Any other business/items for the next agenda

23. Date & Time of the next meeting

**Tuesday 26<sup>th</sup> June 2018 7.30 pm**