



# EAGLE & SWINETHORPE PARISH COUNCIL

## **TO ALL MEMBERS OF EAGLE & SWINETHORPE PARISH COUNCIL**

You are hereby summoned to attend The Annual Parish Council meeting for Eagle & Swinethorpe Parish Council to be held on Wednesday 24<sup>th</sup> May 2023, at 7.30pm.

Following the election of the Chairman & Vice Chairman there will be a public forum for 10 minutes where members of the public may ask questions or make short statements to the Council. A further 10 minutes will be set aside to receive reports from the County & District Councillors. Your attendance is required during this time.

*Rachel Popplewell*

Mrs R Popplewell  
Parish Clerk  
19.05.2023

## A G E N D A

1. To Elect a Chairman for Eagle and Swinethorpe Parish Council for the ensuing year 2023/2024.
2. To receive the Declaration of Acceptance of Office form from the Chairman for 2023/2024.
3. To Elect a Vice-Chairman of Eagle and Swinethorpe Parish Council and to receive the Declaration of Acceptance of office form for the ensuing year 2023/2024.
4. Public Forum – To Resolve to suspend standing orders for a maximum of 20 minutes to allow members of the public, District and County Councillors to make comment or ask questions.
5. To receive Apologies for Absence.
6. To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and requests for dispensations.
7. To Resolve to fill by Co-option Parish Councillor Vacancies.
8. Notes of the Parish Council Meeting held on Wednesday 26<sup>th</sup> April 2023 to be approved as minutes.
9. To review and adopt Standing Orders for the Council
10. To review and adopt the Financial Regulations for the Council, and to Resolve to accept variable Direct Debits & Online Banking
11. To review the bank signing mandate.

12. To review and adopt the Complaints Procedure and Handling method.
13. To appoint members to the Personnel Committee.
14. To review the Terms of Reference for the Personnel Committee.
15. To resolve to agree Parish Council meeting dates for the year 2023/2024.
16. To receive the Internal Audit report for 2022/2023.
17. Clerks Update & Correspondence.
18. To authorise the signing of orders for payment, note bank balances & any monies received (list previously circulated).
19. To consider the following planning applications.
  - a. Proposed ground floor rear extension. 9 The Moors, Eagle Lane.  
Ref – 23/0419/HOUS
  - b. Application of proposed works to trees subject to Tree Preservation Order.  
21 Hilltop Close, Eagle.  
Ref – 23/0538/TPO
20. Playing Field Update & review of the grass cutting.
21. Eagle Hall Hamlet overview.
22. Village Hall update.
23. Items for the next Agenda.
24. Date & time of next meeting –

**Wednesday 28<sup>th</sup> June 2023 at 7.30pm**