

**Minutes of Eagle & Swinethorpe Parish Council meeting held on Wednesday 25th October
at 7.00pm in Eagle Village Hall.**

Present Cllr David Parkes – Chair, Cllr Neil Faulkner, Cllr Jane Fulton-Sutton, Cllr Pat Parkes & Cllr
Jane Wallis.

Rachel Popplewell – Clerk.
Cllr Richard Johnston– District Councillor.
Cllr Alan Briggs – County Councillor

Cllr Johnson & Cllr Briggs made comment regarding the recent flooding at North Scarle. Representative from the District & Parish Council’s and the Environment Agency had been involved in organising the clearing of the dykes to help minimalised flooding of the area. The Fosse Green Energy Solar Farm first public consultations have now finished, the next phase is due to take place at the start of 2024. Apologies were received from District Councillor Chris Goldson

Agenda items.

1. Welcome & Apologies.
Chair welcomed everyone to the meeting.
Apologies were received from Cllr M Chennells & Cllr B Grayston.
It was **Resolved** to accept the reasons for absence and the apologies – all agreed, show of hands.
2. To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interest and requests for dispensations.
None received.
3. Notes of the Parish Council meeting held on Wednesday 27th September 2023 to be approved as minutes.
It was **Resolved** to approve the notes as minutes and a true record – All agreed.
Signed by the Chair.
4. Clerks Update & Correspondence, and to Resolve to agree any subsequent actions.
The Clerk made comment that the poppy wreath had been delivered to Cllr David Parkes for the Remembrance Day service on the 12.11.2023.
The litter picking grant from NKDC, had been received of £166.32.
The hedge and tree work at the playing field has now been carried out, the new camera for the CCTV was still to be installed. Action Clerk.
A new training schedule has been circulated; Councillors were reminded to book any courses via the Clerk.
The Editor of the Eagle Eye had approached Tucann Printers, to ask if they would be able to edit & print the magazine but due to the small number of publications it wasn’t possible.
The Clerk was asked to invite Matthew Bentley, Conservation Officer from NKDC to the November meeting. Action Clerk.
5. To review the asset register.
Further to the September meeting the lights, bike stands & barrier from Swinderby Station carpark have been added to the asset register, once this had been cross referenced with the insurance policy schedule it highlighted that the council may be under insured. The Clerk was asked to contact the insurance company. Action Clerk.

6. Finance

- a. To authorise the signing of orders for payment, note bank balances & any monies received (list previously circulated).

The Councillors considered the list previously circulated. It was **Resolved** to approve the following orders for payment – All agreed. Proposed Cllr J Wallis – seconded Cllr P Parkes.

Cllr J Wallis to approve the payments online.

Action JW.

Date	Name	Net	VAT	Total
25.10.2023	EAGLE Village Hall	£19.13		£19.13
25.10.2023	YU energy (direct debit)	£313.00	£15.65	£328.65
25.10.2023	Continental Landscapes	£189.20	£37.84	£227.04
25.10.2023	Opus Energy	£43.21	£2.16	£45.37
25.10.2023	Salaries	£425.80		£425.80
25.10.2023	HMRC	£73.40		£73.40
25.10.2023	Swinderby Station works	£495.00	£99.00	£594.00
25.10.2023	Poppy Wreath	£50.00		£50.00
25.10.2023	Travel claim	£21.60		£21.60
25.10.2023	Springwood Trees	£575.00	£115.00	£690.00
25.10.2023	Stationary	£43.49		£43.49
	Total	£2248.83	£269.65	£2518.48

Bank Accounts at 30.09.2023	Bank Accounts at 30.09.2022
Current account - £3,792.00	Current account - £1,129.71
Playing field account - £243.81	Playing field account - £171.64
Savings account - £23,992.16	Savings account - £31,971.47

- b. To review the budget as at 30.09.2023
The Clerk presented the budget showing the council is at 60% of budget halfway through the year, no amendments were required.
- c. To receive the bank reconciliation as at 30.09.2023.
The clerk presented the Bank reconciliation showing the accounts balanced for the first half of the year, signed by Cllr Wallis.
7. To approve the new Parish Council Logo design, and any associated costs.
Cllr D Parkes presented the new Logo design for approval. After discussions it was **Resolved** to approve the new logo – All Agreed, show of hands.
Cllr Wallis proposed that a donation of £30 be given to the designer, seconded by Cllr Faulkner, all agreed, show of hands.
Cllr D Parkes Declared an Interest regarding the donation as the designer was a family member. Cllr Parkes did not take part in the vote or discussions regarding the donation.

8. Parish Councillor Biography's.
Cllr Faulkners' Biography was received to be put on the website.

9. To review the following policies.
- a. Pay Policy
 - b. CCTV Policy
 - c. Social Media Policy.

After discussions it was **Resolved** to approve the amendments to the wording for the Pay Policy and a revised Social Media Policy was adopted. All agreed – show of hands.
No amendments were required for the CCTV policy.

10. Playing Field
- a. To approve the costs to carry out a Feasibility Study for the proposed playing field development.
After discussions it was **Resolved** to approve the costs of £450 + VAT to carry out the feasibility study. All agreed – show of hands.

11. Items for the next agenda
- Review the Terms of Reference for the Personnel Committee.
 - Update regarding the blocked culvert at Swinderby Station – Cllr Chennells
 - Update regarding the tree guard at the playing field – Cllr Chennells.
 - To complete Lincolnshire Police Priority setting form.

12. Date & time of next meeting

Parish Council Meeting Wednesday 29th November 2023 at 7.00pm.

Meeting closed 8.20pm.

Signed

Print

Date