

**Minutes of Eagle & Swinethorpes Parish Council meeting held on Wednesday 27<sup>th</sup>  
November 2024 at 7pm in Eagle Village Hall.**

Present Cllr David Parkes – Chair, Cllr Bernadette Grayston, Cllr Jane Fulton-Sutton, Cllr Pat Parkes,  
Cllr Jane Wallis & Cllr Michael Chennells.

Rachel Popplewell – Clerk  
County Councillor Alan Briggs  
District Councillor Richard Johnston  
District Councillor Chris Goldson

Cllr Briggs made comment that he had been in touch with the school regarding the parent that was parking on the yellow lines outside of school, following their conversation with Cllr Fulton-Sutton. Cllr Briggs asked about the re-opening of the shop and the petition regarding the re-opening of the post office. Councillors made comment – that the petition would need to come from the village as apposed to the shop owner, Parish Councillors offered to investigate how to do this.

Councillors listened to a presentation from Cllr Mervyn Head, on the District Council’s Climate Action plan for the district and how Parish and Town Councils may be able to help their local communities to become more resilient to the ever increasing economic and environmental pressures that we are facing daily.

The presentation gave an overview of Carbon Literacy/Carbon Footprint and then moved on to developing an action plan(s), projects and positive steps that can be undertaken by the Council to benefit residents, both economically and in their general health and wellbeing.

**Agenda Items.**

1. **Welcome & Apologies.**

The Chair welcomed everyone to the meeting.

Apologies were received from Cllr Knight & Cllr Faulkner. It was **Resolved** to accept the reasons for absence and the apologies, all agreed – show of hands.

2. **To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interest and requests for dispensations.**

None

3. **Notes of the Parish Council meeting held on Wednesday 30<sup>th</sup> October 2024 to be approved as minutes.**

It was **Resolved** to approve the notes as minutes and a true record. – All agreed  
Signed by the Chair.

4. **Clerks Update & Correspondence, and to Resolve to agree any subsequent actions.**

The Clerk made comment that the new salary scales had been received for 1.4.24 – 31.3.2025, with salary increases backdated to 01.04.2024.

The clerk confirmed that the agreement had been signed with HWD Architecture for the kitchen block refurbishment.

A start date for the new climbing frame to be installed was the 16.12.2024.

5. Finance.

- a. To authorise the signing of orders for payment, note bank balances & any monies received. (List previously circulated).
- b. Councillors considered the list of payments. It was **Resolved** to approve the following orders for payment – All agreed.  
Cllr Chennells to approve the payments online Action MC.

Date	Name	Net	VAT	Total
27.11.2024	Eagle Village Hall	£27.63		£27.63
27.11.2024	YU energy (direct debit)	£31.96	£1.60	£33.56
27.11.2024	YU energy (direct debit)	£142.15	£7.11	£149.26
27.11.2024	Salaries	£571.20		£571.20
27.11.2024	HMRC	£99.91		£99.91
27.11.2024	Continental Landscapes	£142.00	£28.40	£170.40
27.11.2024	EDF – Energy	£38.01	£1.90	£39.91
27.11.2024	Ink	£43.68	£8.74	£52.42
27.11.2024	LALC	£30.00	£6.00	£36.00
27.11.2024	LALC	£50.00	£10.00	£60.00
27.11.2024	Best for Pests	£275.00		£275.00
27.11.2024	Royal British Legion	£50.00		£50.00
	<b>Total</b>	<b>£1,501.54</b>	<b>£63.75</b>	<b>£1,565.29</b>

Bank Accounts 31.10.2023	Bank Accounts 31.10.2024
Current Account £ 2,082.46	Current Account £539.76
Playing Field £243.81	Playing Field £351.56
Savings £24,186.32	Savings £29,298.23

6. To discuss Precept considerations.

The Clerk asked councillors to consider any projects or items that may need to be considered for next year’s budget before setting the precept in January, and to also consider costings for a 5-year maintenance plan.

7. To review the following policies.

- a. Training & Development Policy
- b. Personnel Committee Terms of Reference.
- c. Health & Safety Policy

After discussions it was **Resolved** to review the policies, no amendments were required – all agreed, show of hands.

8. To review & amend Standing order 15xiv

After discussions it was **Resolved** to add the following wording to the Standing Order, all agreed – show of hands. *(amendment in italics)*  
record every planning application notified to the Council and the Council’s response to the local planning authority *in the minutes. For planning applications received in between meetings, and where an extension to the response date is declined by the District Council, Councillors will*

*submit comments via email (copied to all councillors); to be collated by the Clerk. Comments to be noted at the next meeting of the Council*

- 9. To consider the wording for a new standing order number 15xviii  
After discussions it was **Resolved** to approve the following wording for the new standing order  
All agreed – show of hands.  
15 xviii Subject to Standing Order 6, the Clerk has delegated authority to collate responses in an emergency via email, when timescales do not allow for an Extra-Ordinary meeting to be called. Councillors must submit comments using 'reply to all' A decision will then be made by the Chair plus 1 other councillor, with the decision noted at the next meeting of the Council.

- 10. To discuss the next steps for the kitchen block project, and the specification requirements, for the drawings to be completed.  
The Clerk made comment that the contractor would like to do a site visit w/c 02.12.2024, Cllr Grayston & Cllr Wallis offered to meet them Action JW & BG  
A specification would be drawn up by the working group (Cllr Wallis, Cllr Grayston plus 1 other) to be circulated afterwards.

- 11. To consider the quote to replace the baby swing seats.  
The Clerk presented 2 quotes for consideration, after discussions it was **Resolved** to accept the quote from Sutcliffe Play for £396 + VAT. All agreed – show of hands.

- 12. Items for the next Agenda.  
Precept

- 13. Date & time of next meeting

**Parish Council Meeting – Tuesday 17<sup>th</sup> December 2024 at 7pm, at Cllr Chennells offices, Eagle Hall.**

Meeting Closed 8.40pm

Signed .....

Print .....

Date .....