

**Minutes of Eagle & Swinethorpes Parish Council meeting held on Wednesday 30<sup>th</sup> July  
2025 at 7pm in Eagle Hall Estate Office.**

Present Cllr David Parkes - Chair, Cllr Bernadette Grayston – Vice Chair, Cllr Pat Parkes, Cllr Warren Knight, Cllr Jane Wallis & Cllr Jane Fulton-Sutton.

Rachel Popplewell – Parish Clerk

Cllr Grayston signed her Acceptance of office form for Vice – Chair

District Councillor Richard Johnson

Cllr Johnson made comment about the new food caddy waste collection, that is to be implemented March 2026.

The closing date for the Community Champion awards at NKDC is 16 September 2025.

The free trees offered by NKDC – the scheme is closing on the 18 August 2025.

The Local Government Review is still on going, with a few proposals being put forward.

**Agenda Items**

**1. Welcome & Apologies.**

The Chair welcomed everyone to the meeting.

Apologies were received from Cllr Chennells & Faulkner. It was **Resolved** to accept the reasons for absence and the apologies, all agreed – show of hands.

Apologies were received from District Councillor Chris Goldson

**2. To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interest and requests for dispensations.**

None

**3. Notes of the Parish Council meeting held on Wednesday 25<sup>th</sup> June 2025 to be approved as minutes.**

It was **Resolved** to approve the notes as minutes. – All agreed. Signed by the Chair.

**4. Clerks Update & Correspondence, and to Resolve to agree any subsequent actions.**

The Clerk made comment that she had spoken to the designers about the Community Recognition award plaque. A revised header had been received & circulated, the boards they supply are made from wood, they do not stock any other materials. It was Resolved to accept the revised design & a wooden board.

Action Clerk.

Further to last month’s meeting, Cllr Parkes made comment, that the vegetation had been cut back from around the entrance gates into the village. He confirmed that the gates are rotten and aren’t worth painting. Councillors ask the Clerk to obtain a quote to get them replaced.

Action Clerk.

**5. Finance.**

**a. To authorise the signing of orders for payment, note bank balances & any monies received. (List previously circulated).**

Councillors considered the list of payments. It was **Resolved** to approve the following orders for payment – All agreed.

Cllr Bernadette Grayston to approve the payments online

Action BG

Date	Name	Net	VAT	Total
30.07.2025	YU energy (direct debit)	£122.57	£6.13	£128.70
30.07.2025	YU energy (direct debit)	£30.96	£1.55	£32.51
30.07.2025	Salaries & Expenses	£646.70		£646.70
30.07.2025	EDF Energy (direct debit)	£39.24	£1.96	£41.20
30.07.2025	LALC	£4.00		£4.00
30.07.2025	D Lyne	£290.83	£58.17	£349.00
30.07.2025	Fasthosts	£25.27	£5.05	£30.32
30.07.2025	HMRC	£342.98		£342.98
	<b>Total</b>	<b>£1502.55</b>	<b>£72.86</b>	<b>£1575.41</b>

£50 donation received from LALC, following a prize draw at the LALC Conference

Bank Balances 30.06.2024	Bank Balances 30.06.2025
Current Account - £1,866.71	Current Account - £3,773.52
Playing Field Account - £227.05	Playing Field Account - £541.57
Savings Account - £34,042.87	Savings Account - £43,449.26

- b. To review the budget as at 30.06.2025.  
The Clerk presented the budget to Council, showing that the Council were at 100% of income target and 13% of spending. No amendments were required.
  - c. To receive the Bank Reconciliation as at 30.06.2025.  
The clerk presented the Bank reconciliation showing the accounts balanced for the first quarter of the year, signed by Cllr Grayston.
  - d. To approve the quotes for the renewal of the unmetered electricity supply.  
*Deferred*
6. To consider the plans for the Kitchen Block refurbishment and approve the fee for the structural engineer.  
The plans were discussed, with no major changes required for the plans. The Clerk confirmed a meeting with the architect is in the diary for Thursday 7<sup>th</sup> August at 1.30pm. After discussions it was **Resolved** to approve the fee for the Structural Engineer of £680 + VAT. All agreed – show of hands.
  7. To consider the requirements of the new Annual Governance Statement assertion 10 in the Annual Governance & accountability Return.  
The Clerk present a report to council, highlighting what needed to be done to achieve a ‘yes’ response to assertion 10. This included the adoption of an IT Policy (see agenda item 8a) and Data Protection training/refresher training for the Council. Action Clerk
  8. To adopt the following policy
    - a. Information Technology Policy (IT)  
After discussions it was **Resolved** to adopt the policy – all agreed, show of hands.
  9. To review the following policies
    - a. Councillor Vacancies (Co-option) Policy
    - b. Grievance Policy
    - c. Disciplinary Policy

After discussions it was **Resolved** to review all the policies – no amendments were required. All agreed – show of hands.

Checklists were received from Cllr Fulton-Sutton & Grayston.

10. To approve the best option for the location & purchase of a village Christmas Tree.

After discussions it was Resolved to investigate putting the tree on the High Street, near the shop. The Clerk was asked to investigate getting a tree stand made to hold an 8ft Christmas tree, Cllr Knight to get permission to site the tree, from Lincolnshire County Council.

Purchase of the tree would be from a local supplier, Willows Nurseries/Three Wise Men.

Action Clerk.

11. To consider the quotes for the repairs to the MUGA & fencing at the playing field.

The Clerk presented the quotes for consideration, after discussions it was **Resolved** to approve the quote from P Dickinson of £530. All agreed – show of hands.

12. To consider the following planning application –

- a. The installation, operation and decommissioning of a temporary renewable energy generating station comprising of a floating solar pv array & terrestrial based ancillary infrastructure.

Whisby Quarry Ref – 25/0821/CCC

After discussions it was **Resolved** to support the application. All agreed – show of hands.

13. Date & Time of the next meetings.

**Wednesday 27<sup>th</sup> August 2025 at 7pm at The Estate Office, Eagle Hall. LN6 9HZ.**

**Friday 26<sup>th</sup> September 2025 at 3.30pm at The Estate Office, Eagle Hall. LN6 9HZ**

Meeting Closed 8.30pm.

Signed .....

Date .....

Print .....