Minutes of Eagle & Swinethorpes Parish Council meeting held on Wednesday 27th August 2025 at 7pm in Eagle Hall Estate Office.

Present Cllr David Parkes - Chair, Cllr Pat Parkes, Cllr Neil Faulkner, Cllr Michael Chennells & Cllr Jane Fulton-Sutton.

Rachel Popplewell – Parish Clerk

District Councillor's Richard Johnson & Chris Goldson made a comment about the new food waste collection scheme, due to be rolled out April 2026.
County Councillor Cllr Alan Woodruff made comment that he had completed his training following his election in May 2025. He has been elected to 3 committees at the County Council.

Agenda Items

1. Welcome & Apologies.
   The Chair welcomed everyone to the meeting.
   Apologies were received from Cllr Knight & Cllr Grayston. It was **Resolved** to accept the reasons for absence and the apologies, all agreed – show of hands.
   The Chair made comment that Cllr Jane Wallis had resigned, thanks were passed onto Cllr Wallis for her help & support during her time in office.

2. To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and requests for dispensations.
   None

3. Notes of the Parish Council meeting held on Wednesday 30th July 2025 to be approved as minutes.
   It was **Resolved** to approve the notes as minutes. – All agreed. Signed by the Chair.

4. Clerks Update & Correspondence, and to Resolve to agree any subsequent actions.
   The Clerk made comment that she was still waiting for quotes to repair the village gates.
   The village hall is booked for the 6th of September for the public consultation for the kitchen block renovations.
   The new salary scales had been issued for the Clerk w.e.f 01.04.2025.
   Training was still to be published for Data Protection – Clerk to monitor.
   The Clerk had emailed Lincolnshire County Council to ask for details of a parish agreement, for the areas maintained by them for the grass cutting in the village. The Parish Council may consider taking on these areas for the next financial year.

5. Finance.
   a. To authorise the signing of orders for payment, note bank balances & any monies received. (List previously circulated).
      Councillors considered the list of payments. It was **Resolved** to approve the following orders for payment – All agreed.
      Cllr Michael Chennells to approve the payments online Action MC

Date	Name	Net	VAT	Total
27.08.2025	YU energy (direct debit)	£32.02	£1.60	£33.62
27.08.2025	YU energy (direct debit)	£126.09	£6.30	£132.39
27.08.2025	Salaries & Expenses	£544.80		£544.80

27.08.2025	EDF Energy (direct debit)	£40.59	£2.03	£42.62
27.08.2025	Road Ware – bin liner	£104.95	£20.99	£125.94
27.08.2025	D Lyne	£290.83	£58.17	£349.00
27.08.2025	PE Dickinson	£530.00		£530.00
27.08.2025	Heronswood Architect	£1336.00	£267.20	£1603.20
27.08.2025	PKF Littlejohn	£315.00	£63.00	£378.00
	Total	**£3320.28**	**£419.29**	**£3739.57**

Bank Balances 31.07.2024	Bank Balances 31.07.2025
Current Account - £1,847.88	Current Account - £2,239.31
Playing Field Account - £146.61	Playing Field Account - £500.37
Savings Account - £34,042.87	Savings Account - £43,449.26

b. <u>To approve the frees for a training day for Cllr P Parkes of £145.</u>
   It was **Resolved** to decline the £145 fee, due to Cllr Faulker already being fully trained – all agreed, show of hands.
c. <u>To approve the purchase of a new metal bin liner at a cost of £ 104.95</u>
   It was **Resolved** to approve the purchase at a cost of £104.95. All agreed – show of hands.

6. <u>To review the bank signing mandate</u>
   After discussions it was **Resolved** to removed Cllr Wallis from the mandate, no additional councillors were added. All agreed – show of hands.

7. <u>To review the plans for the kitchen block refurbishment and approve the Building Control fee of £409.50 + VAT</u>
   After discussions it **Resolved** to approve the plans, and the building Control fee of £409.50 + VAT. All agreed – show of hands.
   The Clerk made comment that this completed the contract with Heronswood Design Ltd.

8. <u>To review the following policies</u>
   a. Risk Management Policy
   b. Risk Register
   After discussions it was **Resolved** to review the policies – no amendments were required. All agreed – show of hands.

9. <u>Village Christmas Tree project update.</u>
   Deferred

10. <u>To consider the following planning applications.</u>

    a. Installation of solar pv panel to front & rear roof elevations, installation of a Zappi vehicle charger to rear & Tesla powerwall 3 batter storage unit to internal wall.
       4 Church Farm Cottages, Church Lane, Eagle Ref 25/0690/HOUS

    b. Installation of solar pv panel to front & rear roof elevations, installation of a Zappi vehicle charger to rear & Tesla powerwall 3 batter storage unit to internal wall.
       4 Church Farm Cottages, Church Lane, Eagle Ref 25/0691/LBC

After discussions it was **Resolved** to submit ‘no comment’ for both applications – All agreed – show of hands.

11. Date & time of next meeting –

    Friday 26th September 2025 at 3.30pm at The Estate Office, Eagle Hall. LN6 9HZ

Meeting Closed 7.50pm.

Signed ………………………………………………

Date ………………………………………………….

Print …………………………………………………