

Minutes of Eagle & Swinethorpes Parish Council meeting held on Friday 26th September 2025 at 3.30pm in Eagle Hall Estate Office.

Present Cllr David Parkes - Chair, Cllr Pat Parkes, Cllr Neil Faulkner, Cllr Michael Chennells, Cllr Warren Knight & Cllr Bernadette Grayston – Vice Chair & Cllr Jane Fulton-Sutton.

Rachel Popplewell – Parish Clerk

District Councillor Chris Goldson

Agenda Items

1. Welcome & Apologies.
The Chair welcomed everyone to the meeting.
No apologies
2. To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interest and requests for dispensations.
None
3. Notes of the Parish Council meeting held on Wednesday 27th August 2025 to be approved as minutes.
It was **Resolved** to approve the notes as minutes. – All agreed. Signed by the Chair.
4. Health & Safety
Nothing to report. Cllr Faulkner asked that the Council investigate the cost of 4 safety barriers to fence off any areas, should they be a risk to the public. Action Clerk.
5. Clerks Update & Correspondence, and to Resolve to agree any subsequent actions.
The Clerk made comment that the consultation held on the 6th September received positive comments for the kitchen block renovations.
Councillors were asked to consider what priorities we would like the local community policing team to consider for the next quarter.
LCC are offering bags of salt to fill the salt bins around the village, Councillors will check and advise the Clerk. Action All Councillors.
The Clerk asked the Chair to check the condition of the poppy wreath, before the Remembrance Day service and confirmed that he is happy to lay the wreath. Action Clerk.
The Clerk confirmed that the wooden slats on the MUGA were okay and not rotten – as confirmed by a local contractor. The clerk was asked to source paint & brushes. Action Clerk.
6. Finance.
 - a. To authorise the signing of orders for payment, note bank balances & any monies received. (List previously circulated).
Councillors considered the list of payments. It was **Resolved** to approve the following orders for payment – All agreed.
Cllr Bernadette Grayston to approve the payments online Action BG

Date	Name	Net	VAT	Total
26.09.2025	YU energy (direct debit)	£292.55	£14.63	£307.18
26.09.2025	YU energy (direct debit)	£103.38	£5.17	£108.55
26.09.2025	Salaries & Expenses	£575.40		£575.40
26.09.2025	EDF Energy (direct debit)	£40.81	£2.04	£42.85

26.09.2025	E-on	£189.00	£37.80	£226.80
26.09.2025	D Lyne	£290.83	£58.17	£349.00
26.09.2025	Clear Councils	£1386.74		£1386.74
26.09.2025	NKDC building control	£409.50	£81.90	£491.40
26.09.2025	Eagle Village Hall	£25.50		£25.50
26.09.2025	Steve Gilman Design (paid 10.09.2025)	£680.00	£136.00	£816.00
26.09.2025	YU Energy (direct debit)	£42.36	£2.12	£44.48
26.09.2025	Fasthosts	£141.60	£28.32	£169.92
	Total	£4177.60	£366.15	£4543.82

Bank Balances 31.08.2024	Bank Balances 31.08.2025
Current Account - £4,669.76	Current Account - £3,926.49
Playing Field Account - £146.61	Playing Field Account - £457.75
Savings Account - £27,042.87	Savings Account - £33,449.26

- b. To approve the Parish Council insurance renewal premium of £1386.74 (Council are in a 3-year LTA)
It was **Resolved** to approve the renewal premium of £1386.74– all agreed, show of hands.
- c. To consider the quotes to repair the village entrance gates
After discussions it was **Resolved** to approve the quote from DW Landscaping for £480.00, All agreed – show of hands.
7. To amend the Grass Cutting contract to now include maintaining the areas around the village entrance gates, and to approve the additional costs.
After discussions it was **Resolved** to amend the contract to now include the additional areas around the gates, at a cost of £20 for the initial clearance and £10 per cut thereafter. All agreed – show of hands.
8. To receive the External Audit report 2024/25.
The Clerk made comment that the External Audit report had been received from PKF Littlejohn, with no comments or queries highlighted, Thanks were passed onto the Clerk.
9. To consider the following planning applications.
 - a. First Floor extension & internal alternation. 1 The Moors, Eagle Lane. Ref – 25/0992/HOUS
After discussions it was **Resolved** to submit ‘no comment’ for the application – All agreed – show of hands.
10. To review the following policies
 - a. Publication Scheme
 - b. Communication Policy
 - c. Project Management Policy

After discussions it was **Resolved** to review the policies – no amendments were required. All agreed – show if hands.

As per the Project Management Policy Cllr Knight ask for another Councillor to be involved with the Christmas Tree project – Cllr Fulton-Sutton offered to help.

The Chair confirmed that he and Cllr Grayston will lead the kitchen block refurbishment.

11. Kitchen Block refurbishment update.

The Clerk made comment that the building control application had been approved by NKDC, the technical drawings had also been received for the kitchen block & new veranda.

The next step is to go out for tenders for the contract, after discussions it was **Resolved** to approach 3 companies for quotes.

Action Clerk.

12. Christmas Tree event update.

After discussions it was **Resolved** to seek permission to site the Christmas tree on the piece of land next to the shop, which is owned by Lincolnshire County Council. All agreed – show of hands.

Action Clerk

Cllr Knight is investigating the options of how to secure the tree once on site.

Action Cllr Knight

13. Date & time of next meeting –

Wednesday 29th October 2025 at 7pm at The Estate Office, Eagle Hall. LN6 9HZ

Meeting Closed 4.30pm.

Signed

Date

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