

**Minutes of Eagle & Swinethorpes Parish Council meeting held on Wednesday 26th
November 2025 at 7pm in Eagle Hall Estate Office.**

Present Cllr David Parkes - Chair, Cllr Pat Parkes, Cllr Neil Faulkner, Cllr Michael Chennells, Cllr Bernadette Grayston – Vice Chair & Cllr Jane Fulton-Sutton.

Rachel Popplewell – Parish Clerk
District Councillors Chris Goldson & Richard Johnson
3 members of public

David Cotgrave presented the Knights Templar project to Councillors. He had nearly collated all the information required for the National Lottery Heritage fund application.

Agenda Items

1. Welcome & Apologies.

The Chair welcomed everyone to the meeting.

Apology was received from Cllr Warren Knight; it was **Resolved** to accept the apology & reason for absence.

2. To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and requests for dispensations.

None

3. Notes of the Parish Council meeting held on Wednesday 29th October 2025 to be approved as minutes.

It was **Resolved** to approve the notes as minutes. – All agreed. Signed by the Chair.

4. Health & Safety

Cllr Grayston made comment that she had taken delivery of the safety barriers.

The Clerk made comment that she would get a risk assessment written for the Christmas Tree event.

The Clerk suggested that the Parish Council purchase 10 x high viz jackets to be worn when on Council duty. It was **Resolved** to purchase the jackets. All agreed – show of hands. **Action Clerk.**

5. Clerks Update & Correspondence, and to Resolve to agree any subsequent actions.

The clerk made comment that she had emailed Tarmac about cutting the hedges around their quarry site on Eagle Barnsdale, Cllr Woodruff confirmed that the job was in hand and due to be completed soon.

The Clerk confirmed that she had registered the Council with FCC Community Foundation Ltd for a grant application, Tarmac confirmed that they are happy to accept applications for projects in the vicinity of Whisby Quarry.

The small business rates relief form had been submitted regarding Swinderby Station Carpark.

6. Finance.

a. To authorise the signing of orders for payment, note bank balances & any monies received. (List previously circulated).

Councillors considered the list of payments. It was **Resolved** to approve the following orders for payment – All agreed.

Cllr Michael Chennells to approve the payments online

Action MC

Date	Name	Net	VAT	Total
26.11.2025	YU energy (direct debit)	£540.59	£27.03	£567.62
26.11.2025	Salaries & Expenses	£543.94		£543.94
26.11.2025	EDF Energy (direct debit)	£41.15	£2.06	£43.21
26.11.2025	D Lyne	£330.00	£66.00	£396.00
26.11.2025	RBL	£50.00		£50.00
26.11.2025	Postage	£5.50		£5.50
26.11.2025	Fasthosts	£64.15	£12.83	£76.98
	Total	£1575.33	£107.92	£1683.25

Bank Balances 31.10.2024	Bank Balances 31.10.2025
Current Account - £539.76	Current Account - £2,281.65
Playing Field Account - £351.56	Playing Field Account - £373.36
Savings Account - £29,298.23	Savings Account - £33,700.81

b. To approve the purchase of the Christmas Tree lights & batteries.
 After discussions it was **Resolved** to purchase the lights & batteries – all agreed, show of hands.

7. To discuss the budget for 2026/2027.
 The Clerk presented the budget for discussion, to be approved at the next meeting.

8. To review the following policies
 a. Training & Development Policy
 b. Health & Safety Policy
 c. Terms of Reference for the Personnel Committee.
 After discussions it was **Resolved** to review the policies – no amendments were required. All agreed – show of hands.

9. To appoint an additional member to the Personnel Committee.
 After discussions it was Resolved to appoint Cllr Warren Knight to the committee. All agreed – show of hands

10. To consider entering into a Parish Agreement with Lincolnshire County Council for the provision of grass cutting services within the parish.
 After discussions it was **Resolved** to enter in a Parish Agreement for the grass cutting. All agreed – show of hands. Action Clerk.
 Council contractor to cut the areas a max of 7 times per year.

11. Kitchen block refurbishment update.
 The Clerk made comment that 3 quotes had been received for the refurbishment of the kitchen block. They now need to be considered along with the grant application.

12. Date & time of next meeting

Wednesday 14th January 2026 at 7pm at The Estate Office, Eagle Hall. LN6 9HZ

Meeting Closed 8.25pm

Signed

Date

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