

## Minutes of Eagle & Swinethorpe Personnel Committee meeting held on Wednesday 15<sup>th</sup> January 2025 at 4pm.

Present Cllr Jane Fulton-Sutton – Chair & Cllr Pat Parkes.

Rachel Popplewell – Parish Clerk.

### Agenda Items

1. Welcome & Apologies  
The Chairman welcomed everyone to the meeting.  
Cllr Wallis absent.
2. To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and request for dispensations.  
None received.
3. To Resolve to move into Closed Session.  
It was **Resolved** to move into closed session – all agreed, show of hands.  
Items of a confidential nature to be debated in the absence of the press & public under the Public Bodies (Admission to Meetings) Act 1960.
4. Notes of the Closed Session Personnel Committee meeting held on Wednesday 24<sup>th</sup> January 2024, to be approved as minutes.  
It was **Resolved** to approve the notes as minutes and a true record – All agreed.  
Signed by the Chair.
5. Staffing to review appraisals & salaries.
  - a. The Clerk asked the committee to consider the salary for the Litter Picker, the minimum wage from 01.04.2025 being £12.21. After discussions it was **Resolved** to increase the litter pickers hourly rate to £12.50 per hour with effect from 01.04.2025. All agreed – show of hands.
  - b. The Clerk made comment that salary scales for 2024/2025 had been agreed, by the unions, back dated to 01.04.2024.  
Cllr Parkes proposed that the Clerks salary be increase by 4 spinal column points with effect from 01.04.2025, seconded by Cllr Fulton-Sutton.  
It was **Resolved** to accept the proposal, all agreed – show of hands.  
The Clerk asked the Committee to consider the approval of £26pm Working from Home Allowance (WFH), to cover heating & electric.  
After discussions it was **Resolved** to pay the WFH allowance w.e.f. February salary. All agreed – show of hands.
  - c. The Clerk made comment that annual appraisals for all members of staff had been carried out, no concerns were raised.

The Chair passed on her thanks to the Clerk for all her continued support and work during the year.

Signed .....

Date .....

Print .....