

Minutes of Eagle & Swinethorpe Annual Parish Council meeting held on Wednesday 27th
May 2026 at 7.00pm at The Estate Office, Eagle Hall.

Present Cllr David Parkes, Cllr Michael Chennells, Cllr Jane Fulton-Sutton, Cllr Warren Knight, Cllr Neil Faulkner & Cllr Pat Parkes.

Rachel Popplewell - Parish Clerk

Agenda Items.

1. **To Elect a Chairman for Eagle and Swinethorpe Parish Council for the ensuing year 2026/2027.**
Cllr Parkes called for nominations for Chairman for the year 2026/2027. Cllr Pat Parkes proposed Cllr David Parkes be elected as Chairman, seconded by Cllr Fulton- Sutton – All agreed, show of hands.
Cllr Parkes accept the Chairmanship.
2. **To receive the Declaration of Acceptance of Office form for the Chairman for 2026/2027.**
Cllr Parkes signed the Declaration of Office form, received by the Clerk.
3. **To Elect a Vice-Chairman of Eagle and Swinethorpe Parish Council and to receive the Declaration of Acceptance of office form for the ensuing year 2026/2027.**
Councillor Bernadette Grayston was proposed by Councillor Fulton-Sutton, seconded by Councillor Parkes - All Agreed, show of hands.
Declaration of Acceptance of Office form to be signed at the next meeting.
4. **Public Forum – To Resolve to suspend standing orders for a maximum of 15 minutes to allow members of the public, District and County Councillors to make comment or ask questions.**
No public comment.
5. **To receive Apologies for Absence.**
Apologies were received from Cllr Bernadette Grayston. It was **Resolved** to accept the reason for absence and the apology – all agreed, show of hands.
6. **To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and requests for dispensations.**
None received.
7. **Health & Safety**
The Clerk made comment that the gates into the play area, were still waiting to be looked at as they didn't close.
8. **Notes of the Parish Council Meeting held on Wednesday 29th April 2026 to be approved as minutes.**
It was **Resolved** to approve the notes as minutes and a true record – All Agreed.
Signed by the Chair.
9. **To review Standing Orders for Eagle & Swinethorpe Parish Council.**
It was **Resolved** to review the Standing Orders for the Council; no amendments were required - All agreed show of hands.

10. To review the Financial Regulations for the Council, and to Resolve to accept variable Direct Debits & Online Banking (Revised version Feb 2025).
It was **Resolved** to accept the Financial Regulations, variable Direct Debits & online banking for the Council. All agreed – show of hands.
11. To review the bank signing mandate.
The Clerk made comment that there are 3 signatories on the bank mandate. After discussions it was **Resolved** that no amendments were required. All agreed – show of hands.
12. To appoint members to the Personnel Committee and thereafter appoint a Chair of the Committee. (SO 4.d.vi).
After discussions it was **Resolved** to appoint Cllr P Parkes, Cllr Knight & Cllr Fulton-Sutton to the Personnel Committee, and to appoint Cllr Fulton-Sutton as Chair of the Committee. All Agreed - show of hands.
13. To resolve to agree Parish Council meeting dates for the year 2026/2027.
The meeting dates for the year were considered – it was **Resolved** to accept the dates for 2026/2027. All Agreed, show of hands.
14. To receive the Internal Audit report for 2025/2026.
The Chair read out the internal audit report, no issues were highlighted regarding the finances for the Council.
The Chair passed his thanks onto the Clerk for providing excellent administration & support to the Council & to Steve Fletcher for conducting the Internal Audit.
15. To Consider, Approve and Sign the Annual Governance Statements 2025/2026.
After discussions it was **Resolved** to answer all the Annual Governance Statements with a positive outcome, All Agreed – Signed by the Chairman & Clerk.
16. To Approve & Sign the Accounting Statements 2025/2026.
It was **Resolved** to approve the Accounting Statements, All Agreed – Signed by the Chairman & Clerk.
17. To note the dates of the Period for the Exercise of Public Rights.
The Clerk made comment that the dates suggested by PKF Littlejohn would be used for the Period for the Exercise of Public Rights. 3rd June – 14th July 2026.
18. To appoint an Internal Auditor for the Financial Year 2026/2027
After discussions it was **Resolved** to appoint S Fletcher as the Internal Auditor for the year 2026/2027. All agreed – show of hands.
19. Clerks Update & Correspondence.
The Clerk made comment that the Council could accompany the inspector for the Playing Field Inspection, this would incur an additional cost. Clerk was asked to get a quote **Action Clerk**
Cllr Woodruff had made comments that LCC had approved the costs to do a clearance of Back Lane, although no date had been given. A site visit was planned for the entrance to the lane by LCC.

20. Finance

- a. To authorise the signing of orders for payment, note bank balances & any monies received (list previously circulated).

The councillors considered the list previously circulated. It was **Resolved** to approve the following orders for payment – All Agreed. Proposed by Cllr Parkes seconded by Cllr Fulton-Sutton.

Cllr Parkes offered to approve the online payments.

Action DP.

Date	Name	Net	VAT	Total
27.05.2026	YU energy (direct debit)	£420.18	£21.01	£441.19
27.05.2026	Salaries & Expenses	£578.84		£578.84
27.05.2026	EDF Energy (direct debit)	£55.80	£2.79	£58.59
27.05.2026	D Lyne	£453.92	£90.78	£544.70
27.05.2026	TVIDB	£6.14		£6.14
	Total	£1514.88	£114.58	£1629.46

Bank Accounts	30.04.2025	Bank Accounts	30.04.2026
Current Account	£7,131.48	Current Account	£5,498.52
Playing Field Acc	£128.17	Playing Field Acc	£380.49
Savings Acc	£43,449.26	Savings Acc	£52,570.08

- b. To approve the list of regular payments.

It was **Resolved** to approve the list of regular payments – all agreed, show of hands.

21. To consider the following planning application –

- a. Proposed two storey side extension to the main dwelling and new detached double garage. The Lodge, Station Road, Eagle Hall, Swinderby. Ref – 26/0459/HOUS
After discussions it was **Resolved** to submit 'no comment' for the application. All agreed – show of hands.

22. To discuss the outcome of the grant application for the kitchen block refurbishment.

The Clerk made comment that the application had been refused as "concerns were raised around the structural viability of the building". Although if this could be addressed the Parish Council could re-apply.

After discussions it was **Resolved** to obtain a Structural Viability Report from the architect appointed to carry out the original designs & drawings, with the intent to re-submit the application.

23. Items for the next Agenda.

Nothing

24. Date & time of next meeting

Wednesday 24th June 2026 at 7.00pm.

Meeting closed 7.45pm

Signed

Date

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