Minutes of Eagle & Swinethorpe Parish Council meeting held on Wednesday 30th September 2026 at 7pm in Eagle Hall Estate Office.

Present Cllr David Parkes – Chair, Cllr Jane Fulton-Sutton, Cllr Pat Parkes, Cllr Warren Knight, Cllr Bernie Grayston & Cllr Michael Chennells.

Rachel Popplewell – Parish Clerk
District Councillor Richard Johnson & Chris Goldson
1 member of the public.

Cllr Johnson & Cllr Goldson made comment regarding the Local Government Re-organisation (LGR); the Government had paused the process adding that District Councillor Elections will take place in May 2027 as planned. Councillor's will be in office for 4 years following the elections.

Agenda Items

1. Welcome & Apologies.
   Apologies were received from Cllr Faulkner. It was **Resolved** to accept the reason for absence and the apology All agreed – show of hands. County Councillor Cllr Woodruff sent apologies.

2. To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and requests for dispensations.
   Nothing noted.

3. To Resolve to fill by Co-option Parish Councillor Vacancy.
   Mr David Shaw gave an overview of his reasons why he would like to join the council, confirming that he met the criteria to hold office.
   Cllr Chennells proposed to co-opt Mr Shaw on to the Parish Council, Seconded by Cllr Fulton-Sutton. All agreed – show of hands.
   Mr Shaw signed his Acceptance of Office form; he could then participate on the meeting.
   The Chair welcomed Cllr Shaw to the Parish Council.
   Cllr Shaw was asked to return his Declaration of Interests form with 28days to the Clerk.
   Action Cllr Shaw.
4. Notes of the Parish Council meeting held on Wednesday 26th August 2026 to be approved as minutes.
   To was **Resolved** to approve the notes as minutes – all agreed. Signed by the Chair

5. Health & Safety
   a. To approve the quote for the replacement swing seat for the playing field.
      The Chair made comment that the basket swing had splits in the rubber in several places and wasn't safe to be used, it had been taken down. After discussions it was **Resolved** to approve the cost of £1686.00 for the replacement swing. All agreed – show of hands.
      The Clerk made comment that the concrete base underneath the shelter was breaking up at the edges – Councillors were asked to monitor until the next inspection.

6. Clerks Update & Correspondence, and to Resolve to agree any subsequent actions.
   The Clerk made comment that
   - The equipment at the playing field was looking dirty, she asked the Councillors to consider getting it cleaned. Cllr David Parkes offered to help. Action DP
   - The new salary scales for the Clerk had been agreed, to be back dated to 01.04.2026.

- The new bins have arrived; they are waiting to be collected and installed by the District Council
- The application form for the new savings account at CCLA was signed with an opening balance to be transferred over of £40,000
- The Clerk confirmed details of the Remembrance Day Service with the Chair of the Council, prior to the laying of the wreath. It was **Resolved** to send a donation of £50 to the RBL. All agreed – show of hands. Action Clerk.

7. Finance.
   a. To authorise the signing of orders for payment, note bank balances & any monies received. (List previously circulated)
   Councillors considered the list of payments. It was **Resolved** to approve the following orders for payment. All agreed – show of hands.
   Cllr Parkes & Cllr Grayston to approve the payments online Action DP & BG.

Date	Name	Net	VAT	Total
30.09.2026	YU energy (direct debit)	£425.95	£21.30	£447.25
30.09.2026	Salaries & Expenses	£652.00		£652.00
30.09.2026	EDF Energy (direct debit)	£93.00	£4.65	£97.65
30.09.2026	D Lyne	£303.92	£60.78	£364.70
30.09.2026	PKF Littlejohn	£210.00	£42.00	£252.00
30.09.2026	E-on	£189.00	£37.80	£226.80
30.09.2026	Fasthosts	£148.64	£29.73	£178.37
30.09.2026	Clear Councils	£1533.38		£1533.38
30.09.2026	**Total**	**£3555.89**	**£196.26**	**£3752.15**

Bank Accounts	**31.08.2025**	**Bank Accounts**	**31.08.2026**
Current Account	£3,926.49	Current Account	£2,582.30
Playing Field Acc	£457.75	Playing Field Acc	£142.23
Savings Acc	£38,449.26	Savings Acc	£45,570.08

Monies Received £436.46 for the new litter bins
Grass cutting Contribution £ 493.86

   b. To note the annual insurance premium (as per agenda item 6c of August minutes)
   The Clerk made comment that the annual premium was £1533.38

   c. To receive the External Audit Report from PKF Littlejohn.
   The Chair made comment that the External Audit report had been received from PKF Littlejohn; with no comments or queries highlighted. Thanks were passed onto the Clerk.

8. To consider the following planning application;
   a. Demolition of existing garden toom & utility room and erection of single storey rear extension, new windows and skylights. Greenaway, 3 High Street, Eagle.
   Ref – 26/0957/HOUS. After discussions it was **Resolved** to submit no comment for the application. All agreed – show of hands.

9. To review the asset register.
   The asset register was reviewed, Clerk to add on the 2 new bins and new swing seat once installed. Action Clerk.

10. Kitchen Block update.
    a. To receive & review the Asbestos Survey
       The Chair made comment that the survey had been received; the contractor took 3 samples the findings were the kitchen block had potential asbestos containing material and one came back as low risk but positive. The removal will now be included in the quote for the refurbishment.
    b. To approve the revised quote for the kitchen block works, that incorporate the revised schedule works, and to confirm submission of the grant application.
       After discussions it was **Resolved** to approve the revised schedule of works to include the new roof and the asbestos removal. The Clerk confirmed that the new quote is valid until April 2027. The application will be submitted in time for the panel meeting at the end of November. All agreed – show of hands. Action Clerk.

11. To re-consider the Resolution for the costings to repair the flooring at the Playing Field.
    The Clerk confirmed that 3 Councillors had requested to revisit the Resolution for the flooring, following the receipt of an alternative option (standing order 7). Following discussion, it was **Resolved** to approve the quote for rubber grass grids under the swings at a cost of £3579.96. All agreed – show of hands.
12. Update following the Armed Forces Covenant training day and to Resolve to sign the Armed Forces Covenant.
    The Clerk gave an overview of the Covenant and what it means for the veterans in the village. After discussions it was **Resolved** to sign to Armed Forces Covenant. All agreed – show of hands. To be promoted at the school, in the Eagle Eye and on social media. Action Clerk.

13. Update of the Emergency Plan, following the training session – Cllr Parkes.
    The Chair gave an update of the training and confirmed that our Emergency Plan was UpToDate.

14. Date & time of next meetings –

Wednesday 28th October 2026 at 7pm at the Estate Office Eagle Hall, LN6 9HZ

Meeting Closed 8.20pm.

Signed …….

Date …….

Print ……..