

Minutes of Eagle & Swinethorpe Parish Council Meeting, held on Tuesday 29th September 2020 at 7.30pm.

This meeting was conducted via Zoom for safety reasons due to (Corona Virus) Covid19.

Members of the public, District & County Councillors were able to join, meeting I/d was published on the agenda.

Present - Cllr Martyn Jackson - Chair, Cllr Jane Wallis - Vice Chair, Cllr Colin Campbell, Cllr Michael Chennells, Cllr Chris Patty, Cllr Jane Fulton-Sutton & Cllr Dawn Warnock

Rachel Popplewell - Clerk

District Councillor Peter Overton,

Cllr Overton made comment that residents would be receiving a new purple wheelie bin to recycle paper & card, the scheme is being rolled out over the next 12 months.

Agenda Items.

1. Welcome & Apologies

The Chair welcomed everyone to the meeting. Apologies were received & accepted from Councillor Bottom and County Councillor Thompson.

2. To receive Declarations of Interest under the Localism Act 2011 - being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and request for dispensations.

None

3. Notes of the Parish Council Meeting held on Tuesday 25th August 2020 to be approved as minutes.

The council **Resolved** to approve the notes as minutes and a true record.

All Agreed - Via online meeting show of hands.

4. Clerks Update.

The Clerk made comment that she had received new Pay Scales from LALC, which are backdated to 01.04.2020.

New signs for the Playing Field had arrived - Cllr Campbell offered to put them up.

Action CC

The Speeding initiative had been advertised on Facebook, receiving minimal interest, it was to be re-advertised in the Eagle Eye, due to the cost of the equipment at least 10 volunteers were required to run the scheme. The Clerk was asked to find out if the training was still available due to the Corona Virus.

Action Clerk

The Clerk asked if she could have a new Laptop as the exiting Parish Laptop was extremely slow. Clerk to get prices for consideration

Action Clerk

5. To authorise the signing of orders for payment & to note bank balances and any monies received.

The councillors considered the list previously circulated. It was **Resolved** to approve the following orders for payment - All Agreed. Proposed by Cllr Wallis seconded by Cllr Fulton-Sutton.

Cllr Wallis offered to approve the online payments.

Action JW

The Following accounts were approved at the meeting.

Date	Name	Net	VAT	Total
29.09.2020	Static Security	£85.00	£17.00	£102.00
29.09.2020	Static Security	£127.50	£25.50	£153.00
29.09.2020	YU energy (Direct Debit)	£14.61	£0.73	£15.34
29.09.2020	YU energy (Direct Debit)	£90.34	£4.52	£94.86
29.09.2020	Salaries	£401.17		£401.17
29.09.2020	Opus Energy (Direct Debit)	£6.42	£0.32	£6.74
29.09.2020	Eon	£142.26	£28.45	£170.71
29.09.2020	Eon	£23.47	£4.69	£28.16
29.09.2020	Signs Express	£34.45	£6.89	£41.34
29.09.2020	HMRC	£71.75		£71.75
29.09.2020	Global Vision	£1300.00	£260.00	£1560.00
	TOTAL	£2296.97	£348.10	£2645.07

Bank Balances

Parish Council - 31.08.2019 - £24,924.14

31.08.2020 - £11,068.09

Playing Field - 31.08.2019 - £342.70

31.08.2020 - £3,274.82

Savings Account £22,040.41

The Clerk made comment that Councillors Jackson & Warnock were still to activate their tokens so they can access the online banking.

Action MJ & DW

6. To discuss the Installation of CCTV at the Playing Field & to review and adopt the CCTV policy.

Cllr Wallis made comment that the CCTV was now installed at the Playing Field with 4 cameras overlooking most of the field & carpark. The CCTV policy was reviewed but needed amending before it could be adopted.

Action Clerk

The Clerk made comment that only one Councillors knew how to operate the system and they were also the only key holder to the building for access to the recorder.

After discussions it was **Resolved** to

a. Purchase 4 memory sticks in case copies needed to be made.

b. To get additional keys cut for the building for each Councillor.

c. All councillors & the Clerk to undertake the training to work the CCTV .

The Clerk was also asked to purchase a log book for a maintenance & viewing record.

Action All Councillors & Clerk

Councillor Jackson left the meeting 8.11pm, Cllr Wallis then Chaired the rest of the meeting

7. Eagle Eye Funding

Cllr Wallis made comment that after a recent survey in the village, most of the resident's that responded would like to continue to receive a paper copy of the Eagle Eye. The Parish Council had previously agreed (May 2018) to pay £150 towards the parish notices in the Eagle Eye this was never called upon.

After discussions it was **Resolved** to pay the contribution of £150 **Action JW/Clerk.**

8. To Discuss purchasing a Zoom Subscription.

After discussions it was **Resolved** not to purchase the Zoom subscription and to continue remote meetings using 'Teams' as this was a free service. **Action CC**

9. Playing Field Update to include

a. Cancellation of the Gate Locking Contract.

The Clerk made comment that she had cancelled the contract and the last invoice had been received.

b. Review of COVID 19 at the Playing Field.

New signs had been received; Cllr Campbell offered to put them up.

Action CC

This would be ongoing as and when government guidelines change or get updated.

Action All Councillors

c. To consider the quotes for repairing the BMX track.

The Clerk made comment that she had approached 3 companies for a quote but had only received 1 back of £436.04.

After consideration it was **Resolved** to accept the quote, to get the repairs done ASAP

Action Clerk

The Clerk made comment that the combination lock used to lock the gates at the Playing Field had been misplaced, this belonged to Cllr Chennells. The Chair offered to fund a replacement - this was declined.

10. To Review the Following Policies

a. Communications Policy

b. Social Media Policy

c. Freedom of Information Publication Scheme

It was **Resolved** to review & adopt the policies - no amendments to be made.

11. Website Update.

Cllr Warnock made comment that she had attended a refresher training course for the new website. All documents in a new accessible format had to be uploaded by 31.12.2020. An accessibility statement still needed to be loaded onto the site.

Action DW/Clerk

12. Helicopters.

Comments were received regarding Helicopters landing/flying around the village & landing on their own property, were there any restrictions? This was discussed briefly no further action required.

13. Village Hall Update

The Village Hall was due to re-open with 2 bookings a week. This ensured they complied with government guidelines around the Corona Virus & cross contamination.

Questions were received regarding the grant they had received from NKDC and how was being spent - mainly on the utility bills, including Council Tax. The Village Hall may be entitled to Small Business Rates Relief so making the bill £0.00. Cllr Patty to pass on the information.

Action CP

14. Items for the Next Agenda

Swinderby Station Carpark
Community Project for the Grant Monies received.

15. Date & Time of the Next Meeting

Tuesday 27th October 2020 7.30pm.

Meeting closed 20.35pm

Signed

Date

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