

## Minutes of Eagle & Swinethorpe Parish Council Meeting, held on Tuesday 30<sup>th</sup> April 2019 at 7.30pm in Eagle Village Hall.

Present - Councillors Martyn Jackson - Chair, Jane Wallis, Chris Patty, Alan Parker, Michael Chennells & Dawn Warnock

Clerk - Rachel Popplewell

1 Member of the public - Cllr Thompson.

### Agenda Items

1. Welcome & Apologies

The Chair welcomed everyone to the meeting.

Apologies were received and accepted from Councillor Bottom, Campbell & Thomas. District Councillors Sally Appleby.

2. To receive Declarations of Interest under the Localism Act 2011 - being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest

Cllr Wallis for agenda item 12a.

3. Police Report.

The Clerk read the police report giving details of the following crimes covering the period 01.01.2019 - 01.04.2019

- a. Theft of metal gates, Eagle Moor
- b. Theft of Plant Machinery, High street Eagle
- c. Forced entry to a portacabin at the Playing Field
- d. Theft of Lead from All Saints Church
- e. Dwelling Burglary, Southern Lane Eagle Barnsdale.
- f. Anti-Social Behaviour from children in the portacabin at the playing field.

The Police team were also made aware of the congregation of children & fires being started at the rear of the Church.

4. To Receive reports from County & District Councillors.

The Clerk read out a report from North Kesteven District Council, detailing some of their achievements for 2018-2019.

This Included supporting local businesses, securing funding from the Heritage Lottery to preserve 'Mrs Smith's Cottage' in Navenby. Promoting outdoor facilities at Whisby Natural World Centre.

They also support the social enterprise of Hill Holt Wood - helping enrich lives of the individuals who access it.

A full copy can be found on the website and attached to the minutes.

Cllr Thompson gave details of the 'NHS Healthy Conversations which are drop in events from 2-7pm at the following venues: -

Monday May 20 Sleaford New Life Centre. NG34 7JP  
Tuesday May 21 Gainsborough United Reform Church DN21 2JR  
Wednesday May 23 Lincoln Football Club LN5 8LD

5. Notes of the Parish Council Meeting held on Tuesday 26<sup>th</sup> March 2019 to be approved as minutes.

The council **Resolved** to approve the notes as minutes and a true record. Proposed by Cllr Chennells seconded by Cllr Wallis - All Agreed, signed by the Chair.

6. Clerks Update.

The clerk made comment that she was still waiting hear back from Newark & Sherwood District Council regarding the increased traffic on Scarle Lane. **Action RP**  
The Clerk made comment that she had only received 1 quote for the maintenance work required at the park. It was **Resolved** to accept that quote, Clerk to contact.

**Action RP**

The Clerk had received the following response from the planning enforcement officer at North Kesteven District Council regarding the land adjacent to the new development on Thorpe Lane.

*I have been to the above site today further to reports the development of 8 dwellings had now completed. At least 2 of the dwellings appear to be occupied and therefore it does appear works have been completed.*

*I noted the machinery/tools/materials on site over the road from the development along with some hard surfacing of the area. This should either be removed or a retrospective application should be submitted. I have contacted the property developers and I am in the process of contacting the owner of the field itself, 28 days will be given to regularise the breach of planning control.'*

Clerk to monitor

**Action RP**

The Clerk had been in touch with the Clerk at Thorpe on the Hill, to ensure the parish council are kept in the loop should additional traffic measures be put in place in their village.

The Chair made comment that he has been invited to the next meeting of the village hall committee on the 14<sup>th</sup> May to discuss a more open means of communication between both groups.

7. To authorise the signing of the orders for payment & to note any income received.

The councillors considered the list previously circulated. It was **Resolved** to approve the following orders for payment - All Agreed.

Bank Balances

Parish Council 31.03.2018 - £15,079.93

31.03.2019 - £18,495.71

Playing Field 31.03.2018 - £5,903.63

31.03.2019 - £272.33

| Date       | Name                       | Net      | VAT     | Total    |
|------------|----------------------------|----------|---------|----------|
| 30.04.2019 | Eagle Village Hall         | £16.00   |         | £16.00   |
| 30.04.2019 | YU ENERGY (Direct Debit)   | £98.83   | £4.94   | £103.77  |
| 30.04.2019 | Witham Oil & Paint         | £165.00  | £33.00  | £198.00  |
| 30.04.2019 | Open Plan                  | £1125.00 | £225.00 | £1350.00 |
| 30.04.2019 | D Lyne                     | £400.00  | £80.00  | £480.00  |
| 30.04.2019 | YU Energy (Direct debit)   | £5.23    | £0.26   | £5.49    |
| 30.04.2019 | M J Flower                 | £300.00  | £60.00  | £360.00  |
| 30.04.2019 | Stationary                 | £42.50   |         | £42.50   |
| 30.04.2019 | Salaries                   | £394.23  |         | £394.23  |
| 30.04.2019 | Opus Energy (direct debit) | £10.57   | £0.53   | £11.10   |
|            |                            |          |         |          |
|            | Total                      | £2557.36 | £403.73 | £2961.09 |

Precept of £14,917.00 received 4<sup>th</sup> April 2109

8. To agree & sign the Bank Reconciliation as at 31.03.2019 & to review the year end budget for 2018/2019.  
it was **Resolved** to agree the Bank Reconciliation - All Agreed signed by Cllr Wallis  
The council reviewed the year end budget with the council being at 98% of target.  
Thanks, were passed onto the Clerk.
9. To consider, approve & sign the Annual Governance Statements for 2018/2019  
The Annual Governance Statements were considered and it was **Resolved** to answer them all positively - signed by the Chair & Clerk - All Agreed.
10. To agree & Sign the Accounting Statements for 2018/2019  
It was **Resolved** to approve the Accounting Statements as correct - all agreed. Signed by the Chair & Clerk
11. To Appoint the Internal Auditor  
The Clerk had been in touch with a local bookkeeper that would be happy to do the internal audit - costs £18phr. It was **Resolved** to appoint the auditor and any related costs.  
**Action RP**
12. To consider the following planning applications.
  - a. Demolition of existing garage and erection of two storey side extension, detached garage & single storey rear extension. 15 Church Lane Eagle. Ref - 19/0443/HOUS  
The parish council submitted the following comments - consideration should be given to the surrounding properties/area with regard to the two-storey side extension.
  - b. Erection of a single storey side & rear extension. 22 Falcon Close, Eagle. Ref - 19/0458/HOUS.  
The parish council had no comment to make regarding the application.
  - c. To Discuss the newly created 'Depo' on Thorpe Lane - see agenda item 6
13. Neighbourhood Plan Update.  
To include details of the recent community event & to approve a donation for refreshments.

The Chair made comment that the village walk round had taken place on the 7<sup>th</sup> April with half of the village being covered there were still 2 areas that needed to be looked at. Action CC

The questionnaires had been delivered, for the Housing Needs Assessment, but as yet there had been few responses returned. Cllr Warnock was asked to promote the questionnaire's being returned as soon as possible or for the online line version to be completed via the Parish Council Facebook Page. Action DW

It was **resolved** to approve a donation of £20 to R Smith for providing the refreshments on the 7<sup>th</sup> April 2019.

14. Wifi availability for the village - Deferred

15. Playing Field Update.

Cllr Wallis made comment that the portacabin had been successfully removed.

The green locker is now locked to prevent further damage.

FOES are going to hold 'Freagle' this year on the 31<sup>st</sup> August 2019.

Clerk to check the insurance policy for the event and also to ensure it covers a PA system that belongs to the Parish Council Action RP

A Parishioner that lives close to the playing field has offered to do any 'odd jobs' that may need doing - Clerk to keep his name on file.

16. Items for the next agenda/Any other business.

Cllr Patty gave an update from the Village Hall Committee meeting, adding that WiFi had been installed in the hall, which everyone now is able to access.

The committee mentioned the possibility of a contribution to the village hall from the parish council as we store a filing cabinet in there for the parish paperwork. - Agenda item for May Action RP

17. Date & Time of the next meeting

**Thursday 16<sup>th</sup> May 7.30pm in Eagle Village Hall - Annual General Meeting.**

18. The Parish Council will then move into closed session to review the Clerks Annual Appraisal & Salary

It was **Resolved** to move into closed session.

The Chair made comment that he had conducted the appraisal, adding that The Clerk had, had an excellent year.

The Chair made comment that he was concerned that The Clerks' address was in the public domain, and he proposed that an alternative should be considered - eg. PO Box at the post office or a Virtual address. Clerk to look into the alternatives and costings Action RP

The Chair also proposed that the Clerks hours be increased to 25hrs/pm on a permanent basis, and a 1 point pay scale rise w.e.f. 01.04.2019.

After discussions it was **Resolved** to approve the increase in hours and pay rise - All Agreed

Meeting Closed at 9.10pm

Signed .....

Print .....

Date .....